



Municipal Licensing & Standards
Carleton Grant, Executive Director

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OCCUPANCY DECLARATION

Our records indicate there is an active business licence at the below-noted address. We require confirmation that the previous tenant/licensee is no longer operating at the subject address, and the new tenant/applicant will be taking-over the location.

ADDRESS: The New Tenant/Applicant hereby occupies the premises known as:

PREVIOUS TENANT/LICENSEE: _____

LICENCE NO.: _____

NEW TENANT/APPLICANT: _____

LANDLORD ☐ **or** **PROPERTY OWNER** ☐ :

(Full Legal Name of Landlord or Property Owner)

COMMENCEMENT DATE OF OCCUPANCY: _____ day of _____, 20____.
Day Month Year

The information set forth in this document is true, accurate and in all material respects complete.

New Tenant/Applicant

Print Name: _____

Signature: _____

Phone Number: _____

Date: _____