



Loyola College

Main Campus: 4961 Hwy 7, Unit 200, Markham, ON L3R 1N1
Office/Teaching Clinic: 668 Silver Star Blvd. Unit 211-212, Toronto, ON M1V 5N1
Phone: (416) 273-4551, Website: www.loyolacollege.ca

COURSE ENROLLMENT & AGREEMENT

PERSONAL INFORMATION

First Name:	Last Name:	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Address:	APT#:		
City:	Province/State:	Country:	
Postal/Zip Code:	Email:		
Home Phone:	Cell Phone:		

PROGRAM SELECTION

PROGRAMS	FULL-TIME	PART-TIME	DURATION (WEEKS)	START DATE	TUITION & FEE (\$)
				MM / YYYY	
<input type="checkbox"/> Diploma Program of Osteopathic Manual Therapy	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Certificate Program of Osteopathic Manual Therapy	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Certificate Program of Therapeutic Massage/Shiatsu	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Osteopath Hand-On Practice Training (Continue Education)	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Therapeutic Massage/Shiatsu Practice Training (Continue Education)	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Others:	<input type="checkbox"/>	<input type="checkbox"/>			

EDUCATION HISTORY

School Name	Program Or Courses	MM /YYYY - MM /YYYY
		-
		-
		-

PROFESSIONAL EMPLOYMENT HISTORY

Employer	Position Or Job Description	MM /YYYY - MM /YYYY
		-
		-
		-

POLICY:

1. General:

- 1.1 Tuition fees are recommended by the Registrar's Office.
- 1.2 Program ancillary fees are established by the programs for specific materials not covered by tuition but are required to complete the program successfully.
- 1.3 All tuition-related fees must be paid by the due dates as outlined in this enrollment and agreement.

2. Paying fees:

- 2.1 When fees are due for an entire academic year, students may opt to pay for only one academic term at a time.
- 2.2 A tuition deposit must be paid once before the start of classes by all students.
- 2.3 Tuition fee deposits are non-refundable even if the student does not attend the program.
- 2.4 The balance of fees must be paid before the start of classes..

3. Tuition Refunds:

- 3.1 Tuition deposits, tuition, ancillary and program fees are non-refundable after the training program start.
- 3.2 If a student has not paid the fees in full, they will be required to pay the outstanding balance on the day of the program start.
- 3.3 Students may submit a request for a tuition fee refund in writing before the start of classes to the Registrar's Office.
- 3.4 Students who submit formal notification of withdrawal before the start of classes are entitled to a refund of tuition and ancillary fees.
- 3.5 A full refund will be issued for any tuition and ancillary fees paid in advance for future terms. Students who have paid for future terms will be eligible for a refund for future terms if they formally withdraw before the start of classes.
- 3.6 Students who formally withdraw from courses after published deadlines from the start of the program will be entitled to a full refund of any fees paid in advance for subsequent terms.
- 3.7 A tuition fee refund may be considered outside the normal timeframes in extenuating medical or personal circumstances. Requests must be submitted in writing with supporting documentation

APPLICANT'S NAME (PRINT) :

APPLICANT'S SIGNATURE:

DATE:

OFFICE USE ONLY